

## **Request and Matter Management for In-House Legal Teams**

**12<sup>th</sup> March 2024**

Here is a quick recap of queries asked during the Webinar

- 1. What kind of methods are used to depict operational procedure on the tool? For example, is a flow chart possible?**

Operational procedure of an organisation can be added to the tool with the help of workflows and data insights. For example, when a matter is added to the tool, information like documents, court hearing, expense, time entry, invoice, team task etc. are all recorded on the tool and data can be filtered through accordingly. As for flow chart depiction of work process, this is not available on the tool but the purpose is served through workflows and searchable data.

- 2. Is an audit trail maintained for documents?**

Yes, Audit Trail is maintained for all the documents under centralized document repository section.

- 3. Does the tool incorporate the cost-benefit analysis for any litigation?**

Yes. The cost-benefit analysis for litigation is done through expense management & time entry. This allows the users to maintain an ongoing record of time and money investment on a particular task which results in informed decision making and planning.

**4. Does the tool help to estimate overall litigation expense for a matter?**

Yes, we have an expense management module integrated in our tool where one can simply record all the expenses done matter wise. This helps the CLD while justifying the annual budget usage allotted to them & for the individual lawyers it helps at the time of billing.

**5. Does the tool have a feature whereby AI can draft replies/notice?**

The use of AI in technological tools for law is at a nascent stage worldwide. The tool does not yet incorporate any such large language model for auto-generation of content.

**6. Can your tool read a PDF and give a summary of the matter?**

Automatic generation of summaries of a PDF is not yet available on the tool.

For any other query on pricing or for a no-obligation demo – Please contact us at [contact@mykase.in](mailto:contact@mykase.in) or [contact@manupatra.com](mailto:contact@manupatra.com)

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